Know Your Customer (KYC) Application Form | Individual

Important Instructions:

A. Fields marked with '*' are mandatory fields.
B. Tick '' wherever applicable.
C. Please fill the form in English and BLOCK letters.
D. Please fill the date in DD-MM-YY format.
E. For particular section update, please tick () in the box section number and strike off the sections not required to be updated.

F. Please read section wise detailed guide
G. List of State/U.T code as per Indian Motor Vehicle Act, 1988 is available at the end.
H. List of two character ISO 3166 country codes is available at the end.
I. KYC number of applicant is mandatory for update application.
J. The 'OTP based E-KYC' check box is to be checked for accounts opened using OTP based E-KYC in non-face to face mode

For office use only (To be filled by financial institution)		
Application Type*	☐ New ☐ Update	
KYC Number		(Mandatory for KYC update request)
Account Type*	☐ Normal ☐ Minor ☐ Aadhaar OTP based E-KYC (in non-face to face mode)	

☐ 1. Personal Details (Please refer instruction A at the end)

	Prefix	First Name	Middle Name	Last Name
☐ Name* (Same as ID proof)				
Maiden Name				
Father / Spouse Name*				
Mother Name				

Date of Birth* D D - M M - Y Y Y Y

Gender* ☐ M- Male ☐ F- Female ☐ T- Transgender

PAN* ☐ FORM 60 furnished

Marital Status* ☐ Married ☐ Unmarried ☐ Others

Citizenship* ☐ IN- Indian ☐ Others – Country _____ Country Code ☐

Residential Status* ☐ Resident Individual ☐ Non Resident Indian ☐ Foreign National ☐ Person of Indian Origin

☐ 2. PROOF OF IDENTITY AND ADDRESS* (Please refer instruction B at the end)

Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)

☐ A-Passport Number ____ Passport Expiry Date D D - M M - Y Y Y Y

☐ B-Voter ID Card ____

☐ C-Driving Licence ____ Driving Licence Expiry Date D D - M M - Y Y Y Y

☐ D-NREGA Job Card ____

☐ E-National Population Register Letter ____

☐ F-Proof of Possession of Aadhaar *No need to attach. Aadhaar card. If submitted, Aadhaar Number to be masked by the customer*

II ☐ E-KYC Authentication *No need to attach. Aadhaar card. If submitted, Aadhaar Number to be masked by the customer*

III ☐ Offline verification of Aadhaar *No need to attach. Aadhaar card. If submitted, Aadhaar Number to be masked by the customer*

PHOTO*

Signature /Thumb Impression across photo without covering the face

Address *[For other than resident Individual, please mention Overseas Address]*

Line 1* ____

Line 2 ____

Line 3 ____ City/Town/Village ____

District* ____ Pin/Post Code* ____ State/U.T Code ☐ ISO 3166 Country Code* ____

☐ 3. CURRENT ADDRESS DETAILS (Please refer instruction B at the end)

☐ Same as above mentioned address (In such cases address details as below need not be provided)

I. Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)

☐ A-Passport Number ____

☐ B-Voter ID Card ____

☐ C-Driving Licence ____

☐ D-NREGA Job Card ____

☐ E-National Population Register Letter ____

☐ F-Proof of Possession of Aadhaar *No need to attach. Aadhaar card. If submitted, Aadhaar Number to be masked by the customer*

II ☐ E-KYC Authentication *No need to attach. Aadhaar card. If submitted, Aadhaar Number to be masked by the customer*

III ☐ Offline verification of Aadhaar *No need to attach. Aadhaar card. If submitted, Aadhaar Number to be masked by the customer*

IV ☐ Deemed Proof of Address – Document Type code ☐

Address

Line 1* ____

Line 2 ____

Line 3 [   ]   City/Town/Village [   ]

District* [   ]   Pin/Post Code* [   ]   State/U.T Code* [   ]   ISO 3166 Country Code* [   ]

☐ 4. Contact Details (All communications will be sent to Mobile number/Email-ID provided including for validation purpose) (Please refer instruction C at the end)

Tel. (Off) ☐☐☐☐ - ☐☐☐☐☐☐☐☐   Tel. (Res) ☐☐☐☐ - ☐☐☐☐☐☐☐☐   Mobile* ☐☐☐ - ☐☐☐☐☐☐☐☐☐☐

Email ID* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

mandatory and subject to validation, hence provide the valid information in legible manner

☐ 5. Remarks (If any)

6. Applicant Declaration

- I hereby declare that the details furnished above are true and correct to the best of my knowledge/belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting. I am aware that I may be held liable for it.
- I hereby declare that I am not making this application for the purpose contravention of any Act, Rules, Regulations or any statute of legislation or any notifications/directions issued by any governmental or statutory authority from time to time
- I hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address and to download the information from CKYCR
- I am providing the consent to MF/RTA/SEBI registered intermediary to share this KYC data / applicable Aadhaar XML data with KRA and share the data to other participating intermediaries as mandated by PMLA Act/Rules/SEBI guidelines.

[Signature/Thumb Impression]

Date: ☐ D D ☐ M M - Y Y Y Y   Place: ☐☐☐☐☐☐☐☐☐☐

Signature/Thumb Impression of Applicant

7. Attestation / For Office Use only

Documents Received   ☐ Certified Copies   ☐ E-KYC data received from UIDAI   ☐ Data received from Offline verification   ☐ Digital KYC Process

☐ Equivalent e-document   ☐ Video Based KYC

KYC documents verification carried out by	Institution details

Date: D D - M M - Y Y Y Y   Name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Emp. Name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐   Code ☐☐☐☐☐☐☐☐☐☐

Emp. Code ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Emp. Designation ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Emp. Branch ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

[Employee Signature]

[Institution Stamp]

In-Person Verification (IPV) carried out by	Institution details

Date: D D - M M - Y Y Y Y

Emp. Name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Emp. Code ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Emp. Designation ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Emp. Branch ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

[Employee Signature]

[Institution Stamp]